

Cascade Zydeco Board Meeting Minutes 2012

December 5, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Patti Renfro, Gabe Farkas

Minutes from November 6, 2012 meeting:

Corrections to the minutes were made and approved. See corrected minutes posted with December minutes.

Treasurer's Report: Bonnie is retiring due to her busy schedule and Gabe has agreed to take over her position. Currently there is \$16,000.00 in the account.

Committee Reports:

- Membership - A ticket system was introduced last month for tracking the number of people attending dances. Drawings will be held the same evening for free dances and other prizes. Other membership issues were tabled for now.
- Publicity - Joe is working on some music. No other information right now.

Music - Roland gave an update. *Too Loose* will play on December 19. This will be our holiday dance and potluck. The Board budgeted \$350 for a main dish and is encouraging people to bring a potluck dish. Roland and Janine will arrange for the main entree. Joe will do the publicity and Vicky is coordinating the set-up and will work with the decorating committee. She is also bringing chicken for the potluck. There will be no lesson; potluck will start at 6:00 with the dance starting at 7:00. There is a special holiday price for this dance with \$10 for members/\$12 for non-members.

Entrance fees for live dances were discussed and the group agreed on \$12 – members/\$15 – non-members for regular dances. This is the price for *Curly Taylor* who will be playing here on January 30 (no lesson) for our Mardi Gras dance.

Old/Unfinished Business: (Also, see updated task list)

- Urban Dance Camp - Terri Jo gave a brief overview of previous planning and member surveys that took place before the new Board members were elected. *T Broussard* was chosen because we could get his mother in addition to his band for the same price. The focus has been on keeping as much Zydeco history and culture included in workshops, music, and food. Having both T. Broussard and his mother will allow more variety and options for workshops.

The Board approved a \$5000 deposit to the Red Lion Inn as well as the price for individuals attending the dance camp at \$185.

- Change to Local Bank – Gabe will move our account to a local bank/credit union when he takes over after January 1.
- Budget – This subject will have to be scheduled for a work day(s) devoted to it. On hold for now.
- Website – Follow up at next meeting. Amy working on updates.

The meeting adjourned at 7:10 pm

November 6, 2012

Minutes for the Cascade Zydeco Board Meeting November 6, 2012 Board members in **attendance**: Terri Jo Bonbright, Janine Tebeau-Jemerson, Angie Linnquist, Amy Rosenthal, Gabe Farkas.

Minutes from October 3, 2012 meeting approved with a modification, copy attached. Treasurer's Report: Bonnie Maze was not present, no report was presented.

Committee Reports

Music – Roland Jemerson and Joe Marzucco presented their report on the Jo Jo Reed love music event. The event was a great success; the dancers were very pleased with the music. The event generated a negative cash flow of approximately \$1,447 (cost=\$3,147, receipts (approx)= \$1,700). The members of the

Music Committee requested that after they suggest a band, the board to approve and then the Committee could proceed with the band without further discussions (to allow timely steps, once an opportunity is identified).

Questions were raised about the number of members and non-members participation at the CD dances, to allow for a better estimate of future income from those dances (and thus estimating the money available for future live band dances). A proposal was made to use tickets (possible two colors) for dance guests, this would make the count simple and would also allow holding of simple weekly raffles, to make the dances more attractive. It was suggested that Bonnie Maze send in weekly financial reports of the amounts collected at the dances.

Membership – In Vicky's absence some general discussion took place. A suggestion made by Terri Jo to use a three part form for a very simplified membership form (to include Name, e-mail address and some additional – optional - information). One part would go into the CZ financial records, one part would be the new member's receipt and the third part would be in a binder to be kept at the door so the volunteer at the door could check for membership at the door. There was general agreement with these steps.

Also discussed were some suggestions to improve attendance at CD dances. A suggestion to provide the additional incentive for becoming a member was free entry at the time of sign-up for a CD dance or a \$5 discount during a live band dance. Discussion was tabled for another meeting.

Publicity – Some improvements and updates to the CZ website were suggested. The review of the website needs to be a continuous effort. Joe Marzucco suggested that we use underwriter advertisement because it is much more efficient despite some additional costs. No decision was made on this suggestion, Joe will further investigate.

Old/Unfinished Business

Volunteers Recognition Night – The issue was tabled for now.

Urban Dance Camp - Selection of dance instructors and live band(s) still in progress.

Membership Procedure – See description of three part new member registration form above.

Website Review – Ongoing.

New Business

Change to Local Bank – The members present at the meeting agreed with Bonnie's e-mailed suggestion to move the account to a local credit union. Bonnie can proceed; a pro-forma vote will take place at the next meeting.

New Dance Videos –These were posted on the CZ website Home page.

Budget – The availability of the budget was briefly discussed; still being worked on. Also, Gabe requested that once the budget is done, the board discuss some financial basics: how much money needs to be kept in the account for the immediate future activities and ongoing expenses, and thus how much of the balance can be spent on live dances, the highest priority of the membership.

Meeting adjourned at 7:15 pm

September 5, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Patti Renfro, Gabe Farkus, Angie Linquist, Amy Rosenthal

Music Comm. Members: Joe Marzucco, Roland Jemerson

Introductions and Welcome to New Board Members: Special welcome and thank you to new board members Angie Linquist, Amy Rosenthal, and Gabe Farkas

Minutes from August 11, 2012 meeting: Minutes approved.

Treasurer's Report Year to date: Net income for the period Jan – Aug. 4, 2012, we are \$4,676 in the black. Ending balance in our Chase account for the period ending 7/31/12 is \$17,288.49.

Committee Reports:

Membership. Vicky handed out the new membership cards with plastic covers to members attending tonight. Others will pick their cards up at the front door at future dances.

Publicity. Chere' not able to attend many meetings but will continue with publicity as she is no longer on the board.

Music. Joe and Roland shared information that Dick Brainard had prepared for JoJo Reed for a future dance. The board discussed several ideas for advertising live music in the future including KBOO Radio and KMHD. Joe and Roland asked to have information about the Urban Dance Camp ready within next two weeks and board agreed.

Terri Jo expressed gratitude to Penny Johnson for her contributions to the music committee in the past and thanked Joe and Roland for taking over now that Penny is stepping down.

Old/Unfinished Business:

Urban Dance Camp. A contract has been signed with Red Lion Columbia River for April 5 – 7. Norma's Kitchen is a great Creole restaurant (tested and tasted) located close to the Red Lion and will be available for off-site meals and possibly other activities. Members are working on getting an excellent band and will have more information at the next meeting. A snack will be served on Friday and Saturday nights, a buffet brunch on Sunday, and the hotel is providing a for-fee bar on Friday and Saturday nights. Amy, Susan, and Terri Jo are part of a Dance Camp Committee and welcome other volunteers. The committee is considering ideas for workshops and in particular one to teach the Whiskey River Jitterbug.

Review of Task List. Tabled Volunteer recognition activity. Will discuss when we have more time. Metal Screen door for the PPAA. Discussed briefly and will carry over to next meeting.

New Business.

Liability Insurance. Patti reminded board that we have a premium that will be due soon. Carry over to next month.

Election of New Board Members.

President – Terri Jo Bonbright

Vice President – Amy Rosenthal

Treasurer – Bonnie Maze

Secretary – Susan Sullivan

Discussion of items brought up at CZ Picnic. Members gave several suggestions for addressing the concerns that were raised.

The meeting adjourned at 7:15 pm

August 4, 2013

Thank you to our hostesses Marcia Esther and Vicki Louthan for opening up their homes to us. Thank you to Chere for organizing the event and all of the volunteers who helped.

Roll call, meeting called to order

Introduction of returning and welcome to new board members

Terri Jo Bonbright

Susan Sullivan

Bonnie Maze

Patti Renfro

Jeanine Tebeau-Jemerson

Vicky Ryan Barber

Gabe Farkas

Amy Rosenthal

Angie Lindquist

Your Cascade Zydeco Board meets at 6:00 pm on the first Wednesday of every month at PPAA. Everyone is welcome and encouraged to attend. If you'd like to be put on the agenda email the President.

Thank you for your service to exiting CZ BOD members & committee chairs. Marie Torrillo – Secretary; Chere Weiss – Publicity; Marcia Esther – BOD; Lumas Helaire and Ken Parker – Music; Penny and Phil – Dance instructors and volunteer coordinator

Committee Reports

Publicity Report – Chere outlined her efforts to promote events. She needs people to pass out fliers for upcoming dances anywhere the dance community gathers.

Music Report – Jeanine reported that we are working on booking bands. Lumas put together a detailed outline of the process and procedures of hiring bands and coordinating live events. The board put together a budget form to help determine viability of prospective bands.

Treasurer's Report – Bonnie explained that we had an outside audit done on our books in January. She handed out the up to date accounting. Last year we lost \$4,000 over the year. Dance Camp accounted for \$2,000 of that loss. With our current membership renewal we now have \$17,000 in the bank. She let everyone know that we no longer mail out this report since the financial report is posted on our website every month.

Dance Camp – Terri Jo reported after several surveys of our members and past participants, the board has voted to hold an Urban Dance Camp. We want our members to attend and surveys indicated that many just don't want to rough it and bunk with others, share bathrooms; sleep in tents when it's raining, etc. Urban Dance Camp dates are April 5th – 7th, 2013. We will be at the Red Lion On the River. We will offer dance only options to those who don't want to take the lessons. Snacks will be served at both Friday and Saturday night dances and we will also have the Café des Amis style brunch dance on Sunday. Details will be emailed as things are firmed up. This is a one year commitment only. Should we choose we can always go back to a camping model in the future.

Volunteers – Terri Jo (for Rick) asked everyone to pitch in whenever possible. We always need volunteers at the door for 15-minute blocks. Help is also needed to help set up, clean up and tear down at all events.

New Business

Gator Award – Jim Lalone received the Gator award for his outstanding service as President and his ongoing commitment to our organization.

Survey - Terri Jo handed out a survey to gather input from our members. Copies will be at the door most Wednesday nights until everyone has had a chance to participate. (Survey is at the end of these minutes)

Meeting opened for discussion – Lead by Adam, notes by Alley

Lots of discussion about live music. What bands do we want, how often, how do we publicize, etc. It is a difficult job as many in the room expressed. It was noted that an all-volunteer board that have jobs and families runs our organization. Board members may not be available when sudden decisions need to be made. Several felt there probably wouldn't be enough time to promote and advertise events that come up suddenly anyway, so this shouldn't be a problem.

Five board members met all day one Saturday to begin the process of preparing a budget for live music.

Discussion regarding how much money we should keep in our account. Lots of varying opinions ranging from \$0 to current balance. The board is working to get a handle on what is necessary to keep us viable and be able to withstand losses should they occur. Note: Dance camp 2011 expenses were \$27,000. Many of the expenses must be paid prior to any income being earned from the event. Without money in the bank it would be impossible to book bands, purchase airfare, pay deposits to venues, book rooms, etc.

Suggestions coming out of discussion:

- Prepare an annual budget
- Use 2 members to audit the books annually
- Hire local bands once a quarter
- Coordinate dances with other organizations: New York; California; Cascade Blues; Seattle.
- Keep track of attendance at CD dances vs. live music – the board mentioned that several attempts have been made to collect this data. It has been challenging to accomplish with regularity.

Meeting adjourned and dancing resumed.

MEMBERS SURVEY

Cascade Zydeco is a 503 C 3 Non profit Organization.
Mission of CZ is to promote Cajun and Zydeco music and dance.

We need your input.
What would you like to see the organization focus on the year?

More live music – I'm willing to pay _\$_____ for a night of dancing.

More members...grow the organization - One way to recruit new members might be to _____

Better and more advanced dancers. We could _____

Better facility. I have a contact for a venue we might be able to use.
Have you contacted _____?

I'd like to see us _____

I'm willing to help with _____

Other thoughts

July 11, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Chere Weiss, Patti Renfro, Bonnie Maze and Marie Torrillo.

Minutes from June 6, 2012 meeting. Approved.

Treasurer's Report. For 2012, we are \$3,057.27 in the black. Ending balance in our Chase account for the period ending 6/30/12 is \$15,668.99.

Committee Reports.

Membership. The new membership cards were delivered. The new membership year started July 1.

Publicity. 5 new Facebook hits.

Music. No report.

Old and Unfinished Business.

Urban dance camp. Terri Jo got some figures from the Red Lion at Jansen Beach. Their dance floor is on the ground level with the river. There are three rooms with slider doors. Three meeting rooms for the entire weekend is \$1000. The cost for a double room is \$92. Red Lion has a shuttle to and from the airport and the Max station. Two late night snacks for 100 people would be \$3000. Sunday brunch for 100 people would be \$2500. With a variety of other expenses, the cost per person for dance camp could be as low as \$165, not including lodging. We might be able to arrange that people could opt out of certain offerings. Motion to have dance camp April 5-7, 2013?? was passed.

Annual Picnic. Our annual picnic will be on August 4th at Marcia's and Vicki's house from 12 to 4. We will eat from 12 to 1:30; our annual meeting will be from 1:30 to 2:30, and social time will be from 2:30 to 4:00. The Board approved spending \$400 for catering a couple of dishes from the Swamp Shack. Everyone can bring salads or deserts, and if they prefer to grill hot dogs and hamburgers, they can bring their own meat to grill. The cost will be free for members, \$5 for non-members. Chere volunteered to be in charge of the picnic.

Dance Instructor Coordinator. Roland has volunteered to coordinate the dance instructors, replacing Penny and Phil

New Business.

Gator award. The board voted unanimously on a recipient. Marie will arrange for the award to be engraved and for a \$50 VISA card.

Recognition Night. There are so many people who volunteer their time for CZ. We agreed that we should discuss ways to recognize all the volunteers, possibly at a recognition night, where individuals we want to recognized are called up for a birthday-like dance.

Metal Screen door for the PPAA. Bonnie asked Lee if the PPAA would accept our donation of a metal screen door so that we could open the door in the hall when it's hot. She agreed. The Board approved \$300 for the purchase of the door. Possibly we can get a volunteer from CZ (e.g., Jim Emery) to install it.

Election of New Board Members. Marie will be in charge getting the ballots out.

The meeting adjourned at 7:15 pm

June 6, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Chere Weiss, Patti Renfro and Marie Torrillo. Bonnie Maze was absent.

Minutes from May 2, 2012 meeting. Approved.

Treasurer's Report. No report.

Committee Reports.

Membership. Vicky is working on membership cards with the gator with the umbrella. Don't yet know the cost of printing the cards, but the Board approved up to \$100 for printing. Later we can look into having a tablet at the door to automate the check in procedure and eventually eliminate the list at the door. New membership year starts July 1st.

Publicity. Weekly Facebook readership is up 83%.

Music. Too Loose can only play for 2 hours (instead of 3 hours).

Old and Unfinished Business.

(Also, see updated task list)

Urban dance camp. Now that school is out for summer, Terri Jo will have time to spend working on dance camp.

SOP for front door volunteers at PPAA dances. Vicky completed the procedures. The Board approved.

New Business.

Annual Picnic. We will have our picnic at Tango Oasis again this year on August 11. It will go from Noon to 4. Noon to 1 pm, will be eating and dancing. The Board meeting will be at 1 pm. We will ask Roland to be the DJ. We need to consider who we want to nominate for the Gator Award. Marie will check with Kat to see if she will coordinate the picnic again this year (Kat said she will coordinate).

Next Board meeting. The next board meeting will be postponed a week to July 11 because of the Blues Festival.

Bon Ton Roulet proposal. The reorganized Bon Ton band requested that CZ provide some monetary support when it plays at a local bar off of Sandy. Terri Jo went by and checked out the dance floor of the Venue. The facility is questionable, the dance floor is not good for dancing. We're not sure what music Bon Ton will be playing. Terri Jo will let the band know that we will pass on their request.

Web site. In an email, Barb Wertz recommended that we set up a PO Box for CZ. Board decided that wasn't a good idea because it would make it necessary for the CZ treasurer to make a special trip to the post office. Barb also recommended that we have separate email addresses for each board member. The Board decided against that as well.

The meeting adjourned at 7:10 pm

May 2, 2012

Roll call – TJ. In attendance: Vicky, Susan, Terri Jo, Chere, Janine, Marcia. Excused Patti R, Bonnie and Marie.

Review and approval of the minutes from April 12 meeting. Moved/Chere. Second/Janine. Approved.

Treasurer's Report. Bonnie called in report to TJ: Former balance \$16,102.49

Deposits since last mtg: \$1053.38

Outgoing: \$3210.50

Current balance: \$12,891.10

*The Oregon Food Bank has not cashed in the check we gave them.

* Tax reporting will be completed by Bonnie. Due date May 15.

Committee Reports

Music – Ken (no new report, see new business for update)

Membership – Vicky

Vote on initiating membership cards: Moved/Janine, Second/Vicky. Approved.

Publicity – Chere Will work with Vicky on membership appeal promotion. Will work with Ken to promote dances as details are confirmed. Facebook continues to grow. Dodge City in Vancouver on hiatus. Will promote new intermediate/advanced classes Wed 7-7:15 p.m.

Old and Unfinished Business

Members check list update – results still kind of hit or miss depending on who is at the door. We acknowledge we are all doing the best we can and will continue to have list in the box and encourage the door volunteers to check folks off.

Operations manual (see follow up tasks list)

Dance Camp update – TJ has not done anymore follow up since last meeting due to other obligations but will work on this as time allows.

Adv/Int Lesson update – people are enjoying it and experienced dancers are staying on the floor more than before to help with the beginners class.

New Business

Curley Taylor proposal. Proposal accepted with the caveat the band provides their own sound and if that's a deal breaker, let TJ know and negotiations an option. Moved/Terri Jo, Second/Vicky. Approved.

TooLoose Proposal Wed June 6th. Board reviewed handout of proposal. Moved to accept/Chere, Second/Susan. Approved. Lesson w/Roland and Janine suggested 7-7:30 with band playing 7:30-10:30. *Final time will need to be approved by the band. Wed dances are \$10 general admission.

Longview, WA International Festival – Presentation on history of zydeco, dance demos and lessons. Chere, Roland and Janine coordinating. Event is at Lower Columbia College, is free to the public and the event is making a \$500 donation to CZ for participation. Chere, R & J will recruit dancers to come support the event. Sat June 2 from 3-5 p.m.

Marcia and Vicky L. offering to host a **zydeco breakfast** at their home(s) Sat July 7th before festival start up. 7:30-10:30 am. Event will be catered. Cost to cover expense of catering. 4817 NE Aynsworth Portland. Approval as a CZ supported event: Moved/Chere, Second/Vicky B. Approved.

April 4, 2012

[Board Minutes List](#)

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Bonnie Maze, Chere Weiss, Patti Renfro and Marie Torrillo.

Minutes from March 7, 2012 meeting. Approved.

Treasurer's Report. We have \$15,845.11 in the treasury. At the Too Loose dance, we took in \$965 at the door. The group of members who provided the band, requested that its portion of the profits (minus reimbursement of expenses) be given to the Oregon Food Bank.

Old and Unfinished Business. (Also, see updated task list)

Lessons learned from last year's live band dance losses. Board members met on March 11 to discuss our profits and losses at live events for last year. Total losses for the nine live band dances since 2/23/11 were \$7494. The following are the average losses for these dances based on different days of the week:

Wednesday live events -\$124
Saturday live events -\$1,109
Weekend, non-Saturday live events -\$1,341

Philosophy/procedures/recommendations for scheduling live band dances based on our review of this information:

- Cascade Zydeco's mission is to promote Zydeco and Cajun music, dance, and culture.
- In order to remain a viable organization and accomplish our mission we must be fiscally sound and responsible with our resources.
- To save on travel expenses schedule live bands when they traveling through the Portland area whenever possible.
- As part of the process of scheduling live dances, if we anticipate that they will cost more than their earned revenue we must consider the rationale and possible recoupment of costs from other sources.
- Our minimum goal is to schedule a live band/dance at least six times a year.
- Have live events primarily on Wednesdays. Generally – no live events on Halloween or the day after Thanksgiving.
- \$2.00 increase in admission for live events.
- We will conduct business only during our regular meetings (on first Wednesday).

Dance Camp replacement. After considering feedback from members, a motion was passed to have an urban dance camp in September or October of this year. It will be three days (Friday through Sunday). Terri Jo looked in to a couple of venues. The most promising location so far is the Red Lion at Jansen Beach. It has a large dance floor. Hotel management is happy to work with us. Terri Jo will coordinate this effort until we know for sure that we will go forward, but she will have to hand it off when the next school year starts. Janine and Vicky will assist. After last dance camp, Dick B. said he would be willing to coordinate the booking of the band(s). Chere will put the word out to members that news on Urban Dance Camp will be coming soon.

Intermediate/Advance dance lessons. A couple months ago, we receive a recommendation from a member requesting more advance dance lessons. A motion was passed to have intermediate/advance dance lessons from 7 to 7:15 on Wednesday nights, immediately prior to the beginner's lesson. Terri Jo will check with other instructors and with the PPAA prior to beginning with her instruction on the 4th Wednesday of April.

March 7, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Bonnie Maze, Chere Weiss, and Marie Torrillo. Patti Renfro and Marcia Esther were absent.

Minutes from February 1, 2012 meeting. Approved.

Treasurer's Report. We have \$14,474.67 in the treasury. So far this year, we have \$2,220 net income. Last year, we had \$6,986.67 net loss. Those of us who are available will get together at Bonnie's house on March 11 to thoroughly examine and to make sense of our profits and losses over the last year. From this year forward, our books will be set up in three categories: Band events, membership dues and Wednesday CD dances. (Cost of PPAA Venue is \$150 for weekend night and \$80 for Wednesday).

Committee Reports

Music. Too Loose will play at the 3/12/12 dance. The band will play from 8 pm to 10 pm. Penny and Phil will instruct from 7:15 – 8 pm. We lost about \$800 at the Dwight Carrier dance. We're losing considerably more per live event this year than last year. Possibly we need to charge more at the door, and negotiate more with the bands.

Publicity. Chere will put Too Loose on the web site, and will get press releases to the newspapers. There was lots of publicity for the last dance. People from all over the country visited our Facebook page. The background color on our posters will change for each dance.

Membership. April 1 is the beginning of the membership drive for the new fiscal year that begins on July 1. Those who aren't already members can join on or after 4/1 and their membership fee will cover all of next year. The front door volunteers need to be reminded to have people sign the list and to not let anyone in for the member admission price who is not on the list. We will look into having membership cards. Vicky will work with Bonnie on the cards after she returns in May. Bonnie can get membership cards for \$10 per thousand.

Old and Unfinished Business.

(Also, see updated task list)

Dance Camp replacement. We will devote the next meeting (April 4) to discussing dance camp. We will start the meeting at 5:30. The feedback and ideas Terri Jo received from the members will be forwarded out to the BOD prior to the next meeting.

Budget meeting. At Bonnie's on March 11.

New Business.

Outreach to past members. Chere will start sending email notices and email publicity to non-members (whose contact info we have), in addition to the members.

February 1, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Susan Sullivan, Patti Renfro, Chere Weiss, and Marie Torrillo. Marcia Esther and Bonnie Maze were absent.

Minutes from January 4, 2012 meeting. Approved.

Treasurer's Report. Bonnie wasn't able to attend. Terri Jo reported that the auditor recommended that we start with a new set of books, in which we identify pre-set categories in Quick books and use the program to balance the books. Terri Jo said that she will try to find a time over a weekend when we can all meet at her house for a special meeting to discuss the budget. We need to determine on-going expenses that we can preapprove and work into our annual budget (e.g., \$2500 for the Blues Festival).

Committee Reports

Membership. The sign in sheet at the front desk for Zydeco dances is working well. New members are being announced at the dance.

Music. Dwight Carrier will play on February 25th. Ken will be out of town, but Jim Emery is the back up.

We were pleased with the response to Jeffrey Broussard. Eagles want to work more with us. See Old business below for discussion of Reggie Houston benefit concert with Too Loose.

Publicity. Chere made a connection with promoter Joe Scruggs, who books for Duffs and the Alberta Rose Theater. He's possibly interested in working with us on our Urban Dance Camp. Jim Pantazi agreed to design the posters for Dwight Carrier dance on February 25. Chere will contact KINK, KBOO, Oregon Live.

Committees, general. We need a contact list for all of the CZ committees chairpersons and their back- ups, along with CZ dance instructors. We also need check lists for live band events (e.g., who needs to bring the money, and equipment, who needs to contact dance instructors, etc.). Ken is working on a check list. Marie will compile the contact list.

Old and Unfinished Business.

(Also, see updated task list)

Dance Camp replacement. Terri Jo will email us the feedback and ideas she's received on dance camp replacement. We'll set up a committee meeting to discuss.

Proposal from group organizing Reggie Houston benefit dance (RH group). We are all in favor of having this dance, however, we need to determine how put on the dance in a way that will protect CZ's 501C 3 status. We arrived at a compromise that Terri Jo will present to the RH benefit group: The RH group would donate the band to CZ to be used for a dance at PPAA March 21st; CZ would charge a \$10 entry fee (per the RH group's request); CZ would pay the group 70% of the gross (to help cover the cost of the band and/or to donate to Reggie, or whatever the RH group decides); the group can put up additional donation jars around the hall, have treats or decorate; CZ would officially sponsor the dance (this would allow our liability insurance to remain valid for the dance. We would maintain clear lines of responsibility, and CZ would not be donating money to an individual).

Susan and Janine organized our storage at the PPAA. We have a lot of bedding, sheets and towels, which we will arrange to donate to a local charity.

We are obtaining feedback from our instructors for providing intermediate or advanced dance lessons. New Business.

Blues Festival – request for \$2500 approved unanimously.

January 4, 2012

[Board Minutes List](#)

Minutes for the Cascade Zydeco Board Meeting January 4, 2012

Board members in attendance: Terri Jo Bonbright, Janine Tebeau-Jemerson, Vicky Ryan Barbur, Bonnie Maze, Susan Sullivan, Patti Renfro, Chere Weiss, and Marie Torrillo. Marcia Esther was absent.

Minutes from December 7, 2011 meeting. approved.

Treasurer's Report. Bonnie is still in the process of determining the status of the books. The old records couldn't be accessed, probably because they were on a very old version of QuickBooks.

Committee Reports

Membership. The sign in sheet at the front desk for Zydeco dances is working well. New members are being announced at the dance.

Music. Ken gave the music report. He is attempting to arrange for bands that are in the area already, so CZ can limit the amount spent to reimburse for travel costs, so that we will lose less money on live band dances. Currently Ken is working with Dwight Carrier, who will be in Oakland at the beginning of March, to see if he can drive up, if we can arrange the second booking. (Subsequent to our meeting, Ken negotiated a gentleman's agreement for Dwight Carrier and the Ro'Doggs to perform for us on Saturday February 25. Ken is awaiting final approval of the agreement by the board.)

Dikki Du and the Zydeco Crew could be here Wednesday May 30. Diane George is arranging for TooLoose to play at one of our Wednesday dances (probably March 14), if we will pick up the facility costs. It will be a benefit for Reggie Houston. She needs to coordinate this with the Board for approval.

Jeffery Broussard and the Creole Cowboys will be at the Portland Eagles on January 21. It's OK to sell his CDs at the door. The Eagles concert will be a food drive, and we will need to collect 2 cans of food at the door.

Publicity. Jimbo Pantazi designed a poster for the Jeffery Broussard concert and Bonnie printed 20 copies for us. We'll get those posted through the area. Wendy Torgeson volunteered to help Chere with publicity by sending out press releases.

Old and Unfinished Business.

(Also, see updated task list)

Terri Jo contacted Marve Resnick regarding his proposal for dance camp to let him know that we are in the process of redesigning dance camp, but will be in touch with him when a final decision is made.

Terri Jo drafted an email to the CZ members reminding them not to bring in outside water bottles in the PPAA; to submit web site postings to Chere for approval; that only authorized persons are allowed on PPAA's third floor; that Bonnie Maze is our newest member of the CZ BOD and our new Treasurer; and to request ideas for replacing/changing dance camp.

New Business.

A new member requested intermediate or advanced dance lessons (instead of or in addition to beginner's lessons) at our Wednesday dances. We could have intermediate/advanced lessons on every fifth Wednesday (for 2012, would be the last Wednesday of February, May, August and October). Terri Jo will look into this and also the possibility of Saturday workshops.